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LETTER TO COMMISSION

OFFICE OF THE CITY MANAGER

LTC # 081-2011

TO:

Mayor Matti Herrera Bower and Members of the City Commission

FROM:

Jorge M. Gonzalez, City Manager

DATE:

April 7, 2011

SUBJECT:

Evaluation Committee Relative to Request for Qualifications (RFQ) No. 22-10/11, for Resident Project Representative Services for Right-of-way Improvements to neighborhood No. 8 Central Bayshore (Package A), Lower Bay Road (Package B), and Lake Pancoast (Package C).

The purpose of this LTC is to update the Mayor and City Commission on the Request for Qualifications (RFQ) No. 42-09/10. In response to the RFQ, the City is scheduled to receive proposals to be reviewed for responsiveness to the RFQ requirements on April 15, 2011.

I am considering appointing the following individuals to serve on the Evaluation Committee on the above subject RFQ:

- Hector Castro, Assistant Director, Public Works
- Janette Fernandez-Arencibia, Capital Projects Coordinator, CIP
- Max Berney , Resident and Leadership Academy Graduate
- Michael Alvarez, Director, Infrastructure Division, Public Works
- Muayad Abbas, Resident and Leadership Academy Graduate

## Alternates:

- Carol Housen, Resident and Leadership Academy Graduate
- Fred Karlton, CIPOC member

I would appreciate your comments and/or suggestions by Monday, April 11, 2011.

Thank you.

C:

Gus Lopez, Director, Procurement Division Fernando Vazquez, City Engineer, CIP Robert Parcher, City Clerk

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